

Eligibility: Must be aged 19+ and live in Greater Manchester

# **Qualification: Digital Skills**

# for Work

This qualification is designed for those who have digital skills and are looking to improve their digital literacy.

# LEVEL 2

4 week hybrid course that will introduce you to using search engines and social media platforms to find the information you're looking for, storing your data safely and minimising data breaches, and how you can use technology to communicate professionally. You will also be introduced to the world of blogging and how to engage with your followers for better interaction.

# WHAT YOU WILL LEARN

- · How to protect devices and data
- Communicate socially and professionally using technology
- Apply digital skills in personal and business situations
- Use digital resources to facilitate your own career progression.

### START DATES

#### **Initial Assessments (Remote)**

Tuesday 31st May Wednesday 1st June 10.00am – 4.00pm

Call our referral team to book your slot.

#### **Course Starts**

Tuesday 7th June – Monday 4th July 10.00am – 15.00pm

Every Thursday lessons will take place at Central Hall Methodist Church, Oldham Street, Manchester, M1 1J0

## WHY CHOOSE US?

- Access to high-quality hybrid learning content throughout the course
- Gain a range of key skills to aid career progression and earning potential
- Receive support and guidance from a dedicated team of qualified tutors and assessors.

For more information call our referral team on 0161 881 4826.

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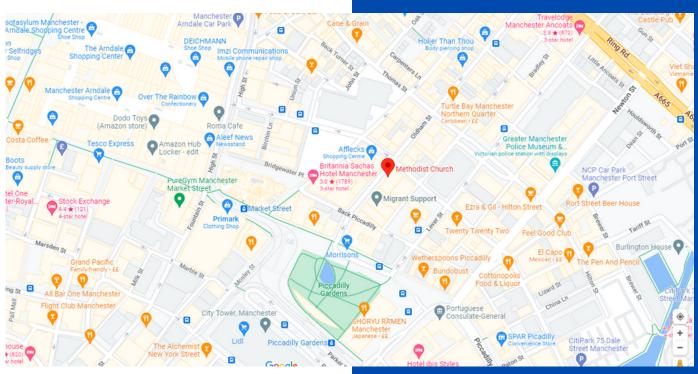


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### WHERE TO FIND THE COURSE



Central Hall Methodist Church, Oldham Street, Manchester, M1 1JQ Map data ©2022 Google

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